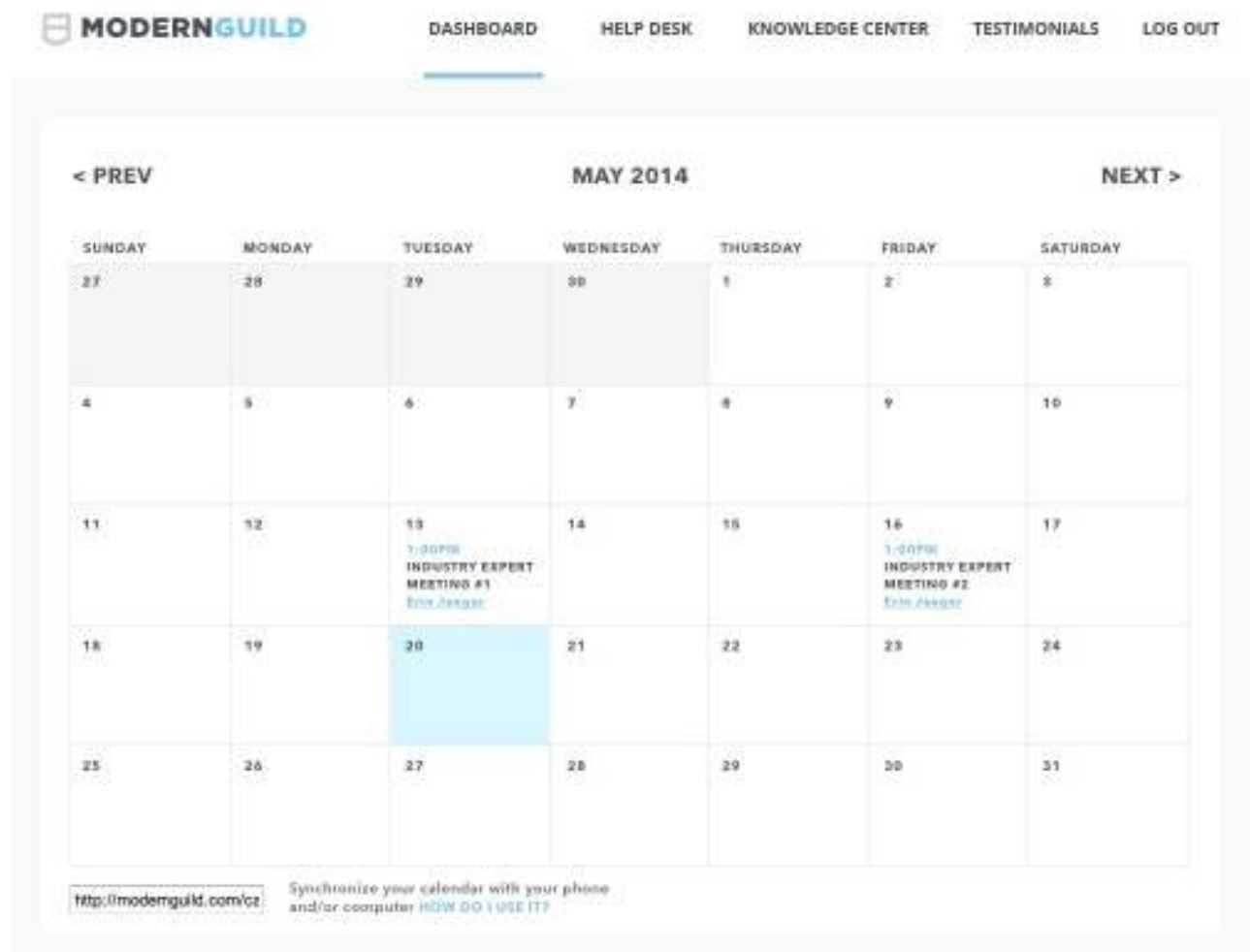


ModernGuild Calendar Features



Frameworks: Fullcalendar, Timepicker

User types

- Student / Coach / Industry Expert / Admin

Use Cases

- 1 - Initial Scheduling proposed by student
- 2 - Coach reviews meetings and accept/reject meeting times
- 3 - Student reviews meetings sent by Coach
- 4 - Both can re-schedule a confirmed meeting, and the other party has to accept/reject meeting times

Row highlighting

- The “recommended” week is highlighted for student for a visual representation of when to schedule the meeting
- Re-scheduling - when re-scheduling a confirmed meeting, 1 day before and after the confirmed date is highlighted - if the meeting date is the 29th, the 28th, 29th and 30th are highlighted

Schedule 5 meetings at once

- In the Initial Scheduling use case, the student schedules 5 meetings at once

Timepicker pop up

- Timepicker is a jQuery plug-in that is a drop down list of available times

Calendar Highlighting example

The screenshot shows the Modern Guild dashboard for Mark Jhonos, Career Coach. The dashboard includes navigation links for Dashboard, Network, Knowledge Center, and Log Out. On the left, there are sections for 'YOUR NEXT MEETINGS' and instructions: '1) Select the meeting you want to schedule then the right date to plan the next step!' and '2) Schedule all the meetings then submit it to your Coach'. The main area features a calendar for May 2014. A timepicker pop-up is visible over the calendar, showing a list of times from 9:00 AM to 6:00 PM. The calendar grid shows various meeting slots, with some days highlighted in green, indicating recommended days. A 'SUBMIT' button is located at the bottom of the dashboard.

Highlighting is only for student users, unless if re-scheduling

- The “recommended” week is highlighted for user to see which day they should pick

- The border and the shading of the cell is highlighted
- The highlighted row depends on which meeting is being selected - meeting 1, meeting 2, etc.
- Re-scheduling - when re-scheduling a confirmed meeting, 1 day before and after the confirmed date is highlighted - if the meeting date is the 29th, the 28th, 29th and 30th are highlighted
- Days to highlight are calculated in jQuery

Timepicker pop up example

The screenshot shows the Modern Guild dashboard for Mark Jhonos, a Career Coach. The main calendar displays a grid for May 2014 with time slots from 10AM-11AM to 10AM-11AM. A timepicker pop-up is active, showing a list of times from 0900AM to 0500PM. A confirmation message states: "This is not a good day for your coach or IE".

Calendar Data (May 2014):

SUN	MON	TUE	WED	THU	FRI	SAT
10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM
10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM
10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM
10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM
10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM
10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM	10AM-11AM 11AM-12PM

Timepicker Pop-up:

START: 0900AM
END: 1100AM
Cancel Save

START: 0900AM
END: 1100AM
Cancel Save

START: 0900AM
1000AM
1100AM
1200AM
0100PM
0200PM
0300PM
0400PM
0500PM

Pop up features

- Pop up activates when you click anywhere on the calendar
- Drop down menu of times of day for scheduling, start time and end time
- Some meetings are 1 hour, some are 1/2 hour, and when you select a start time, the end time is calculated and pre-filled for you
- When you click on a person's time slot, their available times are highlighted. There is no highlighting if you click on the calendar's empty space

Schedule 5 meetings at once

1) Accept or send options for the meetings coming

PROPOSED DATES AND HOURS

INTRO MEETING 1 ACCEPT: YES NO
 TUESDAY, JUNE 18TH 10AM TO 1230AM

INTRO MEETING 1 ACCEPT: YES NO
 TUESDAY, JUNE 18TH 10AM TO 1230AM

OPTION 1 EDIT
 THURSDAY, JUNE 19TH 10AM TO 1230AM

OPTION 2 SCHEDULE
 TBD

OPTION 3 SCHEDULE
 TBD

2) Send the new option to your protegee, you also can answer to their comment.

I'm always free the saturday if it can help! ADRIEN COLOMBIE 04/23

Add a comment

Submit

Mark jhonos CAREER COACH

< PREV MAY 2014 NEXT >

SUN	MON	TUE	WED	THU	FRI	SAT
1 10AM-4PM 4PM-8PM	2 10AM-4PM 4PM-8PM	3 10AM-4PM 4PM-8PM	4 10AM-4PM 4PM-8PM	5 10AM-4PM 4PM-8PM	6 10AM-4PM 4PM-8PM	7 10AM-4PM 4PM-8PM
8 10AM-4PM 4PM-8PM	9 10AM-4PM 4PM-8PM	10 10AM-4PM 4PM-8PM	11 10AM-4PM 4PM-8PM	12 10AM-4PM 4PM-8PM	13 10AM-4PM 4PM-8PM	14 10AM-4PM 4PM-8PM
15 10AM-4PM 4PM-8PM	16 10AM-4PM 4PM-8PM	17 10AM-4PM 4PM-8PM	18 10AM-4PM 4PM-8PM	19 10AM-4PM 4PM-8PM	20 10AM-4PM 4PM-8PM	21 10AM-4PM 4PM-8PM
22 10AM-4PM 4PM-8PM	23 10AM-4PM 4PM-8PM	24 10AM-4PM 4PM-8PM	25 10AM-4PM 4PM-8PM	26 10AM-4PM 4PM-8PM	27 10AM-4PM 4PM-8PM	28 10AM-4PM 4PM-8PM
29 10AM-4PM 4PM-8PM	30 10AM-4PM 4PM-8PM	31 10AM-4PM 4PM-8PM	1 10AM-4PM 4PM-8PM	2 10AM-4PM 4PM-8PM	3 10AM-4PM 4PM-8PM	4 10AM-4PM 4PM-8PM

RECOMMENDED DAYS [Send Me a Calendar Reminder](#)

Scheduling features

- Student schedules all 5 meetings in the same screen, for IE meetings it's 3 meetings at once
- For meeting 1 you click on the calendar, open the pop up and select a time from the timepicker, and the selected date/time appears on the left module
- Then meeting 2 is highlighted, which is the active meeting. You do the same with meeting 1. Then meeting 3 is highlighted.
- When you're done you can add a comment to your coach and click the submit button and save the meetings to the database

Coach Review Meetings

Review features

- After student hits the submit button, the meeting proposals are sent to the coach for review. The meetings are not scheduled yet, they are proposed and not final.
- Mark reviews all 5 meeting times and he can click “yes” or “no” for each one. If “no” is selected, a div appears where he can select 3 alternate options for that meeting
- If Mark hits the submit button, the “yes” meetings will change their status to scheduled, and the meeting is confirmed. If a meeting is “no” then it is sent back to the student for review. The student can do the same and click yes or no to the meetings.

Re-scheduling Meetings

Re-scheduling features

- After a meeting is scheduled, it is sent to the other user. Both student and the coach can re-schedule a meeting if they need to cancel.
- From the dashboard, the student goes to the calendar and clicks on the meeting to be re-scheduled.
- An email and dashboard alert is sent to the other party. They can go to the calendar and say “yes” or “no” to the new time. If “no” is selected, a div appears with 3 alternate options.

Use Cases Details

- 1 - Initial Scheduling proposed by student - for Coach meetings it's 5 meetings, for IE meetings it's 3 meetings
 - Status: Proposed
- 2 - Coach reviews meetings and accept/reject meeting times - coach can say yes/no to the 5 meeting times, and for each no, must provide 3 alternate times, total of 15 alternate times
 - Status: Proposed/Scheduled
- 3 - Student reviews meetings sent by Coach - student reviews each meeting individual, say yes/no to the meeting, and for each no, must provide 3 alternate times
 - Status: Proposed/Scheduled
- 4 - Both can re-schedule a confirmed meeting, and the other party has to accept/reject meeting times
 - Status: Proposed
- 5 - If either party fails to show up at the appointed time, the meeting is updated to No-Show
 - Status: No-Show
- 6 - Only the admin can cancel meetings, he can also schedule meetings for others
 - Status: Cancelled