

Student's Initial Scheduling Screen

Instructions for scheduling

Meeting	Date	Time
Intro Meeting	Select	Select
Mtg. 1	--	--
Mtg. 2	--	--
Mtg. 3	--	--
Mtg. 4	--	--

The meetings must be scheduled in order, so the meetings following the one currently being scheduled must be disabled.

Write a message to your Career Coach...

Cancel Send

Career Coach's Calendar

Feb 2008

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

We made want to add the ability to edit, hence the space here.

We would like the calendar to be larger, this is just a placeholder. The calendar needs to identify three things:

- Coach's unavailable time
- Coach's available time
- Recommended time to schedule (ex. the week outlined in bold)

10 am - 4 pm

6 pm - 8 pm

Each day within the calendar will be broken down into blocks of time reflecting the CC's availability for the day.

Start End

6:00 7:00

6:30

7:00

7:30

Cancel Save

When a user clicks a block of time, the default time start will be the beginning of that block of time. However, all times will be shown, so you need to differentiate between available and unavailable times.

After a student selects the date/time for a meeting, the next meeting in sequential order is highlighted, and their selected time for the meeting is filled in and that meeting is disabled.

Meeting	Date	Time
Intro Meeting	5/5/5	5:55
Mtg. 1	Select	Select
Mtg. 2	--	--
Mtg. 3	--	--
Mtg. 4	--	--

Write a message to your Career Coach...

Cancel Send

After a student has selected all the dates and times, they will be able to write a message to their CC and "Send", which will submit the dates and times and send the message.

Career Coach Accept/Reject Scheduling Screen

Here, a CC has the ability to accept or reject the proposed meeting times from the student. They will be viewing the Protege's calendar (not their own), with the Protege's availability highlighted. If they choose to reject a proposed time, there will be an accordion down where the CC can choose optional times to hold the meeting. Functionally, it will work the same as when the student was scheduling meetings - populating the fields after the CC has selected date/time. After accepting/rejecting the meetings, the CC can write a message to the Protege and send.

Instructions for scheduling

Meeting	Date	Time	Accept/Reject
Intro Meeting	5/5/5	5:55	<input checked="" type="radio"/> <input type="radio"/>
Mtg. 1	5/12/5	5:55	<input type="radio"/> <input checked="" type="radio"/>
Opt. 1	Select	Select	
Opt. 2	--	--	
Opt. 3	--	--	
Mtg. 2	5/19/5	5:55	<input checked="" type="radio"/> <input type="radio"/>
Mtg. 3	5/26/5	5:55	<input checked="" type="radio"/> <input type="radio"/>
Mtg. 4	6/2/5	5:55	<input checked="" type="radio"/> <input type="radio"/>

Initial message from Protege in this area

Write a message to your Protege.

Cancel Send

Student/Protege's Calendar

Feb 2008

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

12pm - 8 pm

Start End

12:00

12:30

1:00

1:30

Cancel Save

Student Accept/Reject Screen

After the CC proposes three new times, a student will receive a notification that a meeting needs to be rescheduled. The "Reschedule" option will behave the same as "Reject" - they will be able to choose three new options. All future rescheduling screens look the same as this.

Your Meeting # with CC will need to be rescheduled. Please choose one of the following options or select reschedule.

Options	Date	Time	Accept
Opt. 1	5/5/5	5:55	<input type="radio"/>
Opt. 2	5/5/5	5:55	<input type="radio"/>
Opt. 3	5/5/5	5:55	<input type="radio"/>
Reschedule			<input type="radio"/>

Message from CC

Write a message to your CC here.

Cancel Send

- * A note on rescheduling:
 A user will have three notifications/means to accept or repropose meeting options:
- e-mail with link
 - notification bar on their dashboard
 - by viewing the meeting on their calendar

User Initiated Reschedule of Confirmed Appointment

i.e. the user accesses a current confirmed meeting through their calendar and selects "Reschedule"

You have chosen to reschedule meeting # with CC at 5:55. Please choose other options below:

Options	Date	Time
Opt. 1	Select	Select
Opt. 2	--	--
Opt. 3	--	--

Write a message to your CC here.

Cancel Send

IE's Profile

aldskjlkajsdflk
asdfkjalsdkjflkasjdfkjiosdf
asdfkjalsdkjflkasjdf sodkfjla
aldskjlkajsdflkja alskjlkajsdflk
adskfjakdsj s

aldskjlkajsdflk
asdfkjalsdkjflkasjdfkjiosdf
asdfkjalsdkjflkasjdf sodkfjla
aldskjlkajsdflkja alskjlkajsdflk
adskfjakdsj s

aldskjlkajsdflk
asdfkjalsdkjflkasjdfkjiosdf
asdfkjalsdkjflkasjdf sodkfjla
aldskjlkajsdflkja alskjlkajsdflk
adskfjakdsj s

Schedule a Meeting

Ideally, we will have the IE's calendar with availability on this page. At the minimum, there will be a button that says "Schedule a Meeting"

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3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28					

IE Scheduling Screen

After the Protege indicates that they'd like to schedule a meeting with a specific IE, the screen pops up with the IE's availability and the ability for the student to choose three potential meeting times. Functionally, it's the same as initial scheduling, where the student has to choose them in order and has to choose all three before they have the ability to submit. If they hit "Cancel" they are brought back to the IE's profile page.

Instructions for scheduling w/ IE

Meeting	Date	Time
Opt 1	Select	Select
Opt 2	--	--
Opt 3	--	--

IE's Calendar

Feb 2008

3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28					

Write a message to your IE:

Cancel Send

12pm - 8 pm

Start End

12:00
12:30
1:00
1:30

Cancel Save

* A note on rescheduling:
A user will have three notifications/means to accept or repropose meeting options:

- e-mail with link
- notification bar on their dashboard
- by viewing the meeting on their calendar

IE Accept/Reject Screen

After the student proposes the three times, the IE will get a notification that someone has requested a meeting. They will then have the option to accept one of the three options, or "Reschedule". If the IE selects "Reschedule", an accordion will come down with the ability to choose three different options for a new meeting time.

Options

Options	Date	Time	Accept
Opt 1	5/5/5	5:55	<input type="radio"/>
Opt 2	5/5/5	5:55	<input type="radio"/>
Opt 3	5/5/5	5:55	<input type="radio"/>

Reschedule

Opt 1 Select Select

Opt 2 -- --

Opt 3 -- --

Message from Protege

Write a message to your Protege here.

Cancel Send

Protege's Calendar

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3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28					

LMI Scheduling Page

LMI Scheduling Page from a student's view, which is accessed through their assignment page. A pop-up will appear that will prompt the user to schedule one meeting with an LMI instructor- the LMI instructor is assigned to the student so they don't have an option to choose.

Instructions how to schedule an LMI meeting

Meeting	Date	Time
LMI Mtg 1	Select	Select

Write a message to your LMI.

Cancel Send

LMI's Calendar

Feb 2008

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

12pm - 8 pm

Like the other calendars, each "day" box is filled by blocks of times that are available to schedule their LMI. They then choose a date and time.

Start End

12:00

12:00

12:30

1:00

1:30

Cancel Save

* A note on rescheduling:
 A user will have three notifications/means to accept or repropose meeting options:
 - e-mail with link
 - notification bar on their dashboard
 - by viewing the meeting on their calendar

LMI's Accept/Reject Screen

After the student proposes the meeting time, the LMI will get a notification that someone has requested a meeting. They will then have the option to accept one of the meeting option, or "Reschedule". If the LMI selects "Reschedule", an accordion will come down with the ability to chose three different options for a new meeting time.

Instructions for scheduling w/ LMI

Meeting	Date	Time
Opt 1	5/5/5	5:55

Write a message to your IE.

Cancel Send

IE's Calendar

Feb 2008

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Protege's Calendar

Meeting	Date	Time	Accept
Mtg 1	5/5/5	5:55	<input type="radio"/>

Reschedule @

Opt 1	Select	Select
Opt 2	--	--
Opt 3	--	--

Message from Protege

Write a message to your Protege here.

Cancel Send

Feb 2008

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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